

# Appendix D. IECGP Allowable Costs: Additional Information

## Interoperable Emergency Communications Grant Program

### ALLOWABLE COST MATRIX

Allowable costs under IECGP *may* include, but are not limited to, the types of activities that are checked ✓ below. Note: Some of the activities listed below would constitute allowable costs only under certain circumstances depending on how the activities resulting in the costs are described in the individual project outline. **An allowable cost activity must be related to IECGP activities.**

These activities are aligned with those described in other DHS grant guidance (e.g., Homeland Security Grant Program) to provide eligible IECGP applicants with a comparison of allowable activities.

IECGP Program Activities	Allowable
<b>Planning Costs</b>	
Public education and outreach	
Interoperable emergency communications education and outreach	✓
Develop and implement homeland security support programs and adopt ongoing DHS National Initiatives, including State Preparedness Reports, related to interoperable emergency communications	✓
Develop and enhance interoperable emergency communications plans, including Statewide Communication Interoperability Plans (SCIP), Tactical Interoperable Communications Plans (TICP), and/or local/regional plans that align with SCIP and/or TICP goals objectives or initiatives	✓
Develop and enhance interoperable emergency communications protocols. This may include, including developing SOPs, programming interoperability channels, instituting common channel naming and plain language protocols, developing fleet maps, and others	✓
Develop and/or strengthen interoperable emergency communications assessments (including requirements analyses) and/or inventories	✓
Establish, enhance, or evaluate Citizen Corps related volunteer programs	
Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties) as it relates to IECGP. This may include State, regional, or local interoperability coordinator(s), and/or project manager(s)/subject matter expert(s) for the statewide interoperability coordinator function.	✓
Conferences to facilitate planning activities	✓
Supplies and materials required to conduct planning activities	✓
Travel/per diem related to support planning activities	✓
Overtime and backfill costs (IAW operational Cost Guidance)	✓
Other	

<b>Training Costs</b>	
Develop, Deliver, and Evaluate Training	✓
Overtime and backfill for emergency preparedness and response personnel attending interoperable emergency communications training classes as it relates to IECGP	✓
Training workshops and conferences	✓
Full- or part-time staff or contractors/consultants	✓
Travel	✓
Supplies	✓
Tuition for higher education	
Other items	
<b>Exercises Costs</b>	
Design, Develop, Conduct and Evaluate an Exercise	✓
Exercise planning workshop	✓
Full- or part-time staff or contractors/consultants	✓
Overtime and backfill for emergency preparedness and response personnel attending interoperable emergency communications exercises classes as it relates to IECGP	✓
Implementation of HSEEP, as it pertains to interoperable emergency communications	✓
Travel	✓
Supplies	✓
Other items	
<b>Management &amp; Administrative Costs</b>	
Hiring of full- or part-time staff or contractors/consultants to assist with the management of IECGP, application requirements, compliance with reporting and data collection requirements	✓
Development of operating plans for information collection and processing necessary to respond to DHS data calls	✓
Overtime and backfill costs associated with IECGP	✓
Travel	✓
Meeting related expenses	✓
Authorized office equipment	
Recurring expenses such as those associated with cell phones and faxes during the period of performance of the grant program	
Leasing or renting of space for <del>newly hired</del> personnel during the period of performance of the grant program	